

We are pleased to announce we are open!

As a New Jersey private career school, we are permitted to open for in-person instruction, pursuant to [Executive Order No. 155](#). We will continue to follow the guidance of government and health experts to determine our next steps. Please refer to the procedures below to visit our school facility.



INFECTION CONTROL

- Our school will perform health screenings for faculty, staff, students, and visitors. Staff or students who feel sick or exhibit symptoms common to COVID-19, including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea will not be admitted to our facility.
- We will send home immediately any staff or students who begin to feel sick or exhibit symptoms common to COVID-19 and will follow recommendations from the Centers for Disease Control and Prevention (CDC) to determine when those individuals may return to classes.
- We will provide individuals who are immunocompromised or at high risk for COVID-19 with the option to receive instruction remotely.

PHYSICAL DISTANCING

- Social distancing in classrooms, workstations, laboratories, clinical settings, and student seating areas through the school will be enforced.
- We will provide for smaller class sizes, and space desks and student seating areas throughout the facility six feet apart where feasible.
- Other adjustment for class schedules, breaks, alternating scheduled class days will be considered and implemented as needed to reduce crowding at facility and classroom entryways.

CLOTH FACE COVERINGS

- We require all faculty, staff, students, and visitors to wear cloth face coverings except where doing so would inhibit the individual's health.
- We will provide information to staff and students on proper use, removal, and washing of cloth face coverings by referring to the CDC's guidance on Childcare, Schools, and Youth Programs for additional information on face coverings.

CLEANING AND DISINFECTION

- We will clean and disinfect classrooms and common areas after each usage.
- We will perform top-to-bottom cleaning of the facility at least daily, following Reopening Guidance for Cleaning and Disinfecting Public Spaces, Workspaces, Businesses, Schools, and Homes
- When an individual is suspected or confirmed to have COVID-19, the areas visited by the ill person will be closed off, and doors and windows will be stay open while running ventilation to increase circulation in the area for 24 hours or as long as practical (during which time the facility should not be open to students or staff), and then cleaning and disinfection will be conducted as directed by the CDC's Cleaning and Disinfection for Community Facilities guidelines.

HAND HYGIENE

- School will maintain adequate equipment and supplies for staff and students to wash and sanitize hands periodically.
- School will place stations with hand sanitizer with 60 percent or more alcohol content at all building entry points and throughout the facility.
- School will provide students and staff adequate break time to wash hands regularly

EDUCATION AND TRAINING

- School will provide training for students regarding COVID-19, including topic such as sanitization, hand hygiene, and social distancing practices and protocols as a condition for resuming in-person instruction.
- School will provide training for faculty and staff on appropriate sanitization, hygiene and social distancing standards, and regarding the school's restart plan protocols.
- School will display CDC hand hygiene posters and other "How to Protect Yourself and Others" materials in English, Spanish, and other languages as needed.

VENTILATION

- School will consider and implement practical methods to get fresh air to individuals and properly utilize ventilation system including: Maximizing fresh air through your ventilation system; Maintaining relative humidity at 40 to 60 percent; and Enhancing air filtration system. We will ask HVAC professional and review American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) updates for more information.

COLLABORATION WITH HEALTH OFFICIALS

- School will collaborate with local and State officials, including local health departments and local office of emergency management to share reopening plans and revise those plans as necessary.
- School will establish testing guidance and contact tracing protocols in consultation with local health officials and in line with existing State and federal health privacy statutes and regulations, at minimum, such protocols should include a mechanism to maintain a log of students, faculty, staff, and visitors to facilitate contact tracing and the reporting of any instances of COVID-19 to local health officials.

SPECIAL GUIDANCE FOR LABS, TECHNICAL, AND CLINICAL PROGRAMS

School will observe the CDC and NJDOH public health standards for personal protective equipment (masks or face shields as appropriate), physical distancing, sanitizing equipment, hand-washing, cleaning and disinfection, and exclusion of individuals with symptoms or a positive diagnosis of COVID-19.

ADDITIONAL RESOURCES

- [The Road Back: Restoring Economic Health Through Public Health](#)
- [State of New Jersey: COVID-19 Information Hub](#)
- Center for Disease Control: [Social Distancing Guidance](#)
- New Jersey Department of Health: [Information for Communities and the General Public](#)
- [New Jersey Department of Health \(DOH\) Local Public Health Directory](#)
- Centers for Disease Control and Prevention: [Testing for COVID-19](#)
- Centers for Disease Control and Prevention: [Symptom Checker](#)
- [New Jersey Department of Health: COVID-19 Information for Schools](#)
- State of New Jersey: [Executive Orders](#)

If you have any question about this notice or school re-opening, please contact us:

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